

REQUEST TO SPONSOR A HOLIDAY REST STOP

The _____	_____
Name of Sponsor	Address
requests permission to sponsor a holiday rest stop adjacent to Primary Highway No. _____ / Interstate Highway No. _____	
Location(s): <input type="checkbox"/> EB <input type="checkbox"/> WB <input type="checkbox"/> SB <input type="checkbox"/> NB	County _____ Near City _____
Select day(s) requested: Memorial Day _____ <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/> Monday	
Independence Day _____ <input type="checkbox"/> July 1 <input type="checkbox"/> July 2 <input type="checkbox"/> July 3 <input type="checkbox"/> July 4 <input type="checkbox"/> July 5 <input type="checkbox"/> July 6	
Labor Day _____ <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/> Monday	
The holiday rest stop is to be operated from _____ <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. _____, _____ to _____ <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____, _____ for the purpose of serving travelers free refreshments.	

DEFINITIONS, PROCEDURES, AND SPECIAL STIPULATIONS

- A. A holiday rest stop is a location where a non-profit organization or group furnishes free refreshments to motorists during holiday periods to provide a break from driving monotony, promote safer driving, and reduce the potential for highway accidents.
- B. Free refreshments means water, coffee, any non-intoxicating non-carbonated beverage which is not already bottled or canned, doughnuts, or baked dessert goods.
- C. Holiday periods shall be limited to the Saturday, Sunday, and Monday of the Memorial Day weekend and Labor Day Weekend, starting at noon on the preceding Friday and ending at midnight between Monday and Tuesday of the holiday weekend and the period surrounding Independence Day, starting at noon on July 1 and ending at midnight between July 6 and July 7.
- D. The Department will begin approving requests 60 days prior to the beginning date of the holiday period. If there is more than one qualifying request for the same site and date, the sponsor shall be selected by lottery. Requests will be accepted up to 30 days prior to the beginning date of the holiday period for those areas not yet having an approved sponsor.

AGREEMENT

If the request is granted, the Sponsor and the Department of Transportation understand and agree to the following:

1. The sponsor shall not request or accept payment for goods or services rendered. The sponsor may accept voluntary donations using containers clearly labeled with a sign saying "DONATIONS". If donation containers are used, the sponsor must place signs within the immediate area of the operation at locations designated by the Department stating goods and services are free. An example of appropriate signing would be "FREE REFRESHMENTS".
2. The sponsor shall not place any signs for the holiday rest stop along the interstate highway or interchange ramps. The Department will be responsible for placement of signs stating "FREE REFRESHMENTS" adjacent to the interstate highway. Signs placed by the sponsor shall not include any advertising but may include the sponsor's name. Signs shall not be mounted on vehicles or other objects containing the name of any organization or individual except the sponsor.
3. For holiday rest stops along primary roads, two signs will be placed by the Department for the primary road approach to the area from each direction.
4. Parking shall not be permitted on the shoulders of the primary highway.
5. The applicant shall clean up the area and remove all signs promptly after the holiday rest stop is discontinued.
6. The sponsor shall not distribute any literature or other promotional material.
7. The sponsor shall not use the rest area restroom building or welcome center buildings for the purposes of the rest stop. The sponsor may use the information kiosk where available. A tent or canopy may be used in areas without a kiosk during inclement weather. Operations and support equipment used by the sponsor shall be located in areas as designated by the Department.
8. The sponsor will save the Department of Transportation and the State of Iowa harmless from any liability that may result from the directing of traffic to the rest stop area, and as a result of changes in traffic patterns caused by the activities of the sponsor in or about the rest stop area, and all other liability related to the operation of the special holiday rest stop and the goods and services provided.

_____	_____	_____	_____
Applicant's Signature	Date	Contact Person	Phone Number

E-mail Address			

APPROVAL/DENIAL OF REQUEST:

Your request to sponsor a holiday rest stop as described is:

- ☐ Approved
 ☐ Denied – applicant name not drawn in lottery
 ☐ Denied – no areas available for holiday rest stop.
- ☐ Other _____

_____	_____
Rest Area Administrator, Iowa Department of Transportation	Date

Disclosure Statement: The information furnished on this form will be used by the Department of Transportation to determine approval or denial of the request. Failure to provide all information will result in the denial of the request. Information furnished is public information and copies may be provided to the public upon request.